



**Milton School  
Swinton**

**Band C (Point 4) £13,187 p.a. (actual)  
Child Support Assistant**

Applications are invited for the post of Child Support Assistant to work 30 hours during term time at Milton School 8.30am to 3.00pm

**Milton is part of Interaction and Communication Academy Trust (ICAT) and is an outstanding special school for pupils with moderate/complex learning difficulties and ASD, aged 5-16. Milton. OFSTED 2011 describes Milton as an 'amazing school.'**

Previous experience of working with children with Special Educational needs is desirable but not essential. We are looking to appoint someone who can support individuals including personal care of male students and with groups of pupils in all aspects of the curriculum and can work across all key stages.

Milton School admits pupils with moderate and complex learning difficulties and ASD. Some of our pupils may present some challenging behaviours.

Please note we operate Safer Recruitment and we do not accept CVs. All applicants must complete an application form in full. Feedback will only be given at interview level, not on application forms. All appointments are subject to the receipt of satisfactory references.

We undertake to make any reasonable adjustments to a job or workplace to counteract any disadvantages a disabled person may face.

This post involves working with children and therefore if successful you will be required to apply for a disclosure of criminal records check at an enhanced level.

Application forms and further details are available from the school website at <https://www.miltonschool.org.uk/> Completed forms to be emailed to [miltonrecruitment@miltonschool.org.uk](mailto:miltonrecruitment@miltonschool.org.uk)

Closing date: Wednesday 30<sup>th</sup> December 1100am  
Interview date: To be held during the following week

### **Child Support Assistant Person Specification**

A person who: -

A & I	can work effectively with pupils whose age may range from 4 - 16, early years to adolescence.	E
I	can work with pupils who have Special Educational Needs.	E
A	is both literate and numerate and can write to a fair standard of legibility.	E
A & I	can support effectively in the classroom, during visits, at the swimming baths, at college or work experience.	E
I	is capable of accurate record keeping.	E
I	can remain calm in difficult situations especially with children who have behavioural difficulties.	E
I	can attend to the toileting needs of pupils.	E
A & I	can work with and at the direction of teaching staff.	E
A & I	understands the importance of consistent management of pupils with Special Needs.	E
A & I	can offer reliability and commitment to the post.	E
A & I	has any relevant experience.	D
A	has any relevant qualifications - especially for S.E.N.	D
I	understands the need for confidentiality.	E
A & I	can implement and monitor specific programmes set for pupils at the direction of a teacher.	E
A & I	can offer computer / I.C.T. skills / clerical skills.	D
A & I	has a clean driving licence.	D
I	can offer flexibility of working hours.	D
A & I	has enthusiasm and drive with appropriate attitudes towards Special Educational Needs, Equal Opportunities, team work and parents.	E
A & I	has the ability to mount and display work.	E
I	is willing to undertake menial, sometimes arduous tasks involving soiled children, cleaning duties, making tea etc.	E

A= Application form

D=Desirable

I = Interview

E-Essential